

South West District for Culture, Recreation and Sport Inc.				
23-24 Operating Budget <b>CONFIDENTIAL</b> For Internal use Only		\$ -	\$ 3,309.80	\$ 3,309.80
		Budget w \$50K	Budget w \$50K	Actuals
		For Planning ONLY	Revised/Working	
		For the Year 2023-2024	March 31, 2024	March 31, 2024
<b>REVENUE</b>				
<b>Grants Core</b>				
40100	Saskatchewan Lotteries Trust Fund	\$ 290,500.00	\$ 290,500.00	\$ 290,500.00
		\$ 290,500.00	\$ 290,500.00	\$ 290,500.00
<b>Grants Other</b>				
<b>SaskSport</b>				
41500	Indigenous Community Sport Development Grant Admin	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
<b>Other</b>				
41320	SPRA District Framework in Action Grant	\$ 50,000.00	\$ 37,500.00	\$ 37,500.00
	final payment		\$ 10,492.23	\$ 10,492.23
	Recreation Round Table, \$1000 not used			
	Recreation Board Development, \$921.63 not used			
	Recreation Emerging Opportunities, \$86.14 not used			
41510	Sask Sport, Funds Holder for ICSDG, Swift Current Wrestling		\$ 5,000.00	\$ 3,750.00
	final payment			\$ 1,250.00
41510	Sask Sport, Funds Holder, Women in Sport Micro Grant, MJ Multicultural Council		\$ 1,000.00	\$ 1,000.00
	final payment		\$ 50.00	\$ 50.00
	TBA			
		\$ 52,500.00	\$ 56,542.23	\$ 56,542.23
<b>Self-Help</b>				
42050	Memberships	\$ 1,200.00	\$ 1,590.00	\$ 1,590.00
42100	Programs and Services		\$ 120.00	\$ 120.00
44400	Interest	\$ 300.00	\$ 644.77	\$ 644.77
44600	Miscellaneous (unplanned, non-grant)		\$ 2,594.30	\$ 2,594.30
	TBA			
		\$ 1,500.00	\$ 4,949.07	\$ 4,949.07
	<b>TOTAL REVENUE</b>	\$ 344,500.00	\$ 351,991.30	\$ 351,991.30

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<b>EXPENSE</b>					
<b>1.0 COMMUNITY DEVELOPMENT — Access and Participation</b>					
<b>ADVOCACY</b>					
63010	Indigenous Community Sport Development Grant	\$	2,500.00	\$	2,500.00
61010	Team South West, Non-Games Year				
61050	Video			\$	1,050.00
	Games poster to CGP			\$	298.27
	Mission Staff Promo				
	Stretchy Display		\$	-	
	Pep Rally Promo				
63040	Advocacy General				
	Culture Days	\$	-	\$	-
	RBD	\$	-	\$	-
	Culture/Recreation/Sport Funding Guides	\$	-	\$	-
	Other (awareness days, non-named C/R/S advocacy)	\$	-	\$	-
	TBA				
		\$	2,500.00	\$	3,848.27
					\$
					3,848.27
<b>2.0 COMMUNITY DEVELOPMENT — Leadership Capacity</b>					
<b>GATHERINGS/NETWORKING</b>					
73020	Community Cultural Gathering w/ local planning committee	\$	3,500.00	\$	3,064.79
73030	Community Recreation Gathering w/ local planning committee	\$	3,500.00	\$	3,235.28
	TBA				
		\$	7,000.00	\$	6,300.07
					\$
					6,300.07
<b>MINI WORKSHOPS in COMMUNITIES</b>					
72010	Grant Writing Workshop +budgets + 1 expert x2	\$	850.00	\$	423.15
72020	Sponsorship Development Workshop + 1 expert x2	\$	850.00	\$	217.00
	on demand resource library	\$	-	\$	868.00
	expert Q/A recording (Brooke)	\$	300.00	\$	150.00
	TBA				
		\$	2,000.00	\$	1,658.15
					\$
					1,658.15
<b>3.0 COMMUNITY DEVELOPMENT — Volunteer Development</b>					
<b>CENTRALIZED WORKSHOPS/TRAINING</b>					
71014	Sport Medicine and Science				
	Sport Taping	\$	500.00	\$	781.76
71013	Coaching - NCCP				
	Safe Places	\$	500.00	\$	-
	Coaching Development/Support	\$	500.00	\$	-
71030	Community Development Workshops				
	>Pre-Summer Series - Playground Safety	\$	650.00	\$	821.15
	>Pre-Summer Series - Aquatics	\$	250.00	\$	567.00
	>Managing Change (Flo Frank, January, Virtual)			\$	-
	>Insurance Webinar (Shelley, January, Virtual)			\$	413.64
	>Human Resources (Karen, February, Swift Current+)			\$	1,826.69
	TBA	\$	-	\$	-
		\$	2,400.00	\$	4,410.24
					\$
					4,410.24

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<b>4.0 DISTRICT NETWORK COORDINATION — Awareness</b>					
<b>COMMUNITY ENGAGEMENT</b>					
<b>Community Engagement + Consultations + F2F Consultations</b>					
75020	Visitations - Elizabeth	\$	4,000.00	\$	3,679.00
75025	Visitations - Brennen	\$	4,000.00	\$	1,333.69
	Visitations - Other			\$	-
75005	Data Base - Reporting Phase			\$	4,887.37
75005	Recreation Round Table - <b>\$1000 Not Used, TO BE RE-PAID</b>	\$	1,150.00		
	Consultations	\$	-	\$	-
	Consultations Face to Face	\$	2,000.00	\$	765.01
	Indigenous/Newcomer Engagement	\$	1,350.00	\$	953.15
	One Pagers (x8)			\$	626.89
	postcards			\$	520.80
	TBA				
		\$	<b>12,500.00</b>	\$	<b>12,765.91</b>
<b>COMMUNICATION TOOLS</b>					
82010	Web Site and Internet	\$	500.00	\$	334.58
	E-News				
82030	Constant Contact	\$	600.00	\$	701.66
82040	Advertising	\$	-	\$	-
82080	Membership Correspondence				
	Membership Renewal Letters	\$	75.00		
	Announcements	\$	200.00	\$	428.57
82070	District Merchandise (swag)	\$	1,000.00		
	Artisan Mugs			\$	483.52
	TBA	\$	-	\$	-
		\$	<b>2,375.00</b>	\$	<b>1,948.33</b>

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<b>5.0 DISTRICT NETWORK COORDINATION — Network Extension</b>					
<b>PARTNERSHIPS</b>					
<b>Community Partnerships</b>					
84051	Community Asset Mapping - Eastend	\$	2,600.00	\$	2,045.52
	Community Asset Mapping - Ogema			\$	755.05
	Community Asset Mapping - Frontier (youth/volunteer focus)			\$	927.13
	Organizational Planning Support	\$	2,000.00		
84052	in person GWW in Shaunavon			\$	375.43
	in person GWW at Nekaneet			\$	217.46
	Recreation Emerging Opportunities				
	<i>e.g., Succession Planning</i>	\$	1,500.00		
	<i>e.g., Non-Profit Board Development</i>	\$	1,500.00		
	<i>e.g., Community Needs Assessment</i>	\$	1,500.00		
84053	>Forever in Motion Swift Current (fac kms, fac perdiems, travel support, accom support)			\$	1,422.25
84054	>Forever in Motion Starter Kits (Cabri, 1x\$500)			\$	500.00
84055	>Risk Management (7-way split)			\$	146.43
84056	>Non-Profit (6-way split)			\$	256.25
84057	>Flo Frank works with Blenders			\$	717.50
	>Flo Frank - Strategic Planning with Blenders			\$	1,171.43
84058	>Ogema Senior Games			\$	200.00
	<i>Of the \$4500, \$4413.86 used, \$86.14 not used, TO BE RETURNED</i>				
<b>Partnerships Other</b>					
84040	Recreation Board Development and Council Educ (w/ Field Consultant)	\$	1,000.00		
	<i>Of the \$1000, \$78.37 used, \$921.63 was not used, TO BE RETURNED</i>				
	One Page (one pager design and fancy printing)			\$	78.37
84061	Treaty 4	\$	1,700.00	\$	1,608.59
84062	SUMA, SARM, SK Libraries, Regional Parks	\$	1,000.00	\$	1,826.92
	>Brennen to attend SARM			\$	146.02
84063	Sask Sport, Funds Holder for ICSDG, Swift Current Wrestling			\$	5,000.00
84064	Sask Sport, Funds Holder, Women in Sport Micro Grant, MJ Multicultural Council			\$	1,050.00
	TBA				
		\$	<b>12,800.00</b>	\$	<b>18,444.35</b>
				\$	<b>18,444.35</b>

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			March 31, 2024	March 31, 2024
<b>MEETINGS WITH STAKEHOLDERS</b>				
84011	<b>#1 Districts</b>			
	Fall Gathering	\$ -	\$ -	
	Coordinators' Gathering	\$ -	\$ -	
	ED Meeting	\$ -	\$ 356.78	\$ 356.78
84012	<b>#2 Museums Network</b>			
	West Central (0 meetings)	\$ -	\$ -	
	Prairie Trails (1 meeting)	\$ 300.00	\$ 269.76	\$ 269.76
	Heritage Heartland (1 meeting)	\$ -	\$ -	
	South Central (1 meeting)	\$ 300.00	\$ 120.16	\$ 120.16
84013	<b>#3 Community Meetings</b>			
	Moose Jaw and Area Neighbourhood Development Committee	\$ -	\$ -	
	Swift Current Interagency	\$ -	\$ -	
	South Saskatchewan Immigration Partnership	\$ -	\$ -	
84014	<b>#4 Tribal Council</b>			
	File Hills	\$ -	\$ -	
84015	<b>#5 SaskCulture</b>			
	AGM	\$ -	\$ 170.40	\$ 170.40
84016	<b>#6 SaskSport</b>			
	AGM	\$ -	\$ -	
	Sport Summit			
84017	<b>#7 SPRA</b>			
	AGM	\$ -	\$ -	
84018	<b>#8 Other</b>			
	SARP	\$ 200.00	\$ -	
84020	<b>Surveys</b>			
	survey winners (2x\$25 + 2x\$100)	\$ 250.00	\$ 279.80	\$ 279.80
		\$ 1,050.00	\$ 1,196.90	\$ 1,196.90

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<b>6.0 ORGANIZATIONAL CAPACITY — Performance Measurement and Accountability</b>					
<b>BOARD and GOVERNANCE</b>					
86011-18	Board Meetings	\$	-	\$	-
86030	Board Recruitment and Training	\$	750.00	\$	1,074.07
86040	Annual General Meeting	\$	1,250.00	\$	631.42
86050	Board Liability Insurance				
	Commercial Liability	\$	2,980.00	\$	3,074.00
	Accidental Death and Dismemberment	\$	35.00	\$	42.40
	Directors and Officers Liability (new standalone)			\$	901.00
	Memberships				
86061	SPRA	\$	105.00	\$	105.00
86062	SaskCulture	\$	150.00	\$	150.00
86063	SaskSport	\$	25.00	\$	25.00
86070	Volunteer (Board) Recognition	\$	500.00	\$	1,061.65
	TBA	\$	-	\$	-
		\$	<b>5,795.00</b>	\$	<b>7,064.54</b>
<b>PLANNING</b>					
87010	Strategic Planning	\$	4,500.00	\$	6,574.67
87020	Operations Planning	\$	2,500.00	\$	1,345.72
	TBA	\$	-	\$	-
		\$	<b>7,000.00</b>	\$	<b>7,920.39</b>
<b>STAFFING</b>					
88010	Salaries and Benefits	\$	242,274.00	\$	235,333.95
88020	Payroll Charges, Permanent Staff	\$	-	\$	962.34
88031	Seasonal Staff 1			\$	1,587.14
88040	Employee Clothing	\$	600.00	\$	477.41
88050	Recruitment and Training	\$	500.00	\$	286.18
88060	Employee Travel - Non-Program	\$	150.00	\$	314.88
88070	Professional Development	\$	2,400.00	\$	1,221.88
88080	Employee Recognition	\$	600.00	\$	375.09
88090	Staff Meetings - Monthly Meeting (full team)	\$	-	\$	268.79
88100	Staff Meetings - Other (e.g. HR OneOnOne)	\$	-	\$	-
	TBA	\$	-	\$	-
		\$	<b>246,524.00</b>	\$	<b>240,827.66</b>

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<b>OFFICE OPERATIONS</b>					
89010	Office Equipment	\$ 4,000.00	\$ 2,766.52	\$ 2,766.52	
89020	Office Supplies	\$ 3,000.00	\$ 2,802.24	\$ 2,802.24	
89025	Software				
	Sage50 Pro	\$ 950.00	\$ 1,042.68	\$ 1,042.68	
	Office 365+Anti-Virus+Password Mngr+Cloud Back-Up	\$ 2,200.00	\$ 2,167.83	\$ 2,167.83	
	Zoom (3 licenses)	\$ 820.00	\$ 387.39	\$ 387.39	
	Tech Soup (Zoom access fee)		\$ 26.65	\$ 26.65	
	Adobe Acrobat DC	\$ 340.00	\$ 338.39	\$ 338.39	
	Survey Monkey	\$ 452.00	\$ 442.68	\$ 442.68	
	JotForm	\$ 685.00	\$ 1,636.95	\$ 1,636.95	
	Canva	\$ 150.00	\$ 146.61	\$ 146.61	
	Filmora	\$ 225.00	\$ 212.17	\$ 212.17	
	Doodle		\$ 125.66	\$ 125.66	
	Postage - Non-Program				
89030	General	\$ 750.00	\$ 1,179.06	\$ 1,179.06	
89031	Accounts	\$ 500.00	\$ 593.43	\$ 593.43	
	Printing/Photocopying				
89110	Moose Jaw Admin - Lease (\$385 x 4qu)	\$ 1,540.00	\$ 1,332.38	\$ 1,332.38	
89110	Moose Jaw Admin - Copies	\$ 750.00	\$ 862.73	\$ 862.73	
89150	Leader - Lease (\$215 x 4qu)	\$ 860.00	\$ 904.30	\$ 904.30	
89150	Leader - Copies	\$ 750.00	\$ 491.33	\$ 491.33	
89120	Moose Jaw - Lease (\$197 x 4qu)	\$ 788.00	\$ 768.16	\$ 768.16	
89120	Moose Jaw - Copies	\$ 750.00	\$ 148.63	\$ 148.63	
	Professional Fees				
89220	Audit	\$ 5,000.00	\$ 4,563.80	\$ 4,563.80	
89230	Computer Repairs	\$ 4,000.00	\$ 3,349.20	\$ 3,349.20	
89240	Other	\$ -	\$ -	\$ -	
	TBA	\$ -	\$ -	\$ -	
89300	Insurance				
	Property Insurance	\$ 750.00	\$ 884.04	\$ 884.04	
	Cyber Insurance	\$ 887.00	\$ 846.94	\$ 846.94	
	Rent				
89410	Moose Jaw Admin	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	
89410	Moose Jaw Admin - storage	\$ 1,500.00	\$ 2,036.42	\$ 2,036.42	
89411	Moose Jaw Admin - other	\$ 75.00	\$ 478.44	\$ 478.44	
89450	Leader Program	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	
89451	Leader Program - other	\$ 75.00	\$ -	\$ -	
89420	Moose Jaw Program	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	
89421	Moose Jaw Program - other	\$ 75.00	\$ -	\$ -	
	Telephone				
89510	Office Phones	\$ 1,944.00	\$ 2,923.31	\$ 2,923.31	
89520	Cell Phones - Staff	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	
	Bank Charges				
89600	E-Transfer Fees	\$ 100.00	\$ 198.75	\$ 198.75	
		\$ 42,556.00	\$ 42,296.69	\$ 42,296.69	
	<b>TOTAL EXPENSES</b>	\$ 344,500.00	\$ 348,681.50	\$ 348,681.50	
	<b>Year-End Surplus/(Deficit)</b>	\$ -	\$ 3,309.80	\$ 3,309.80	