



BOARD MEETING AGENDA

*Motion/Second ** Motion * Grey Boxes GB Time T*

Zoom Meeting
Tuesday, January 16, 2024
3:00 PM to 5:00 PM
(2 hours)

Join the Meeting:
[CLICK HERE](#)
Full Zoom Log-In Details on Page 3

Board Values: Trust | Respect | Commitment | Clarity | Passion

A policy governance board has 3 core functions: (1) connecting with owners to develop strategy, (2) writing Governing policy, (3) assuring organizational performance (through the Executive Limitations). This should be reflected in the agenda for all meetings. By policy, board meetings are closed, only Board Members and the Executive Director (Ex-Officio) attend.

1. Expectations for the Meeting

1.1 See page 4.

2. Call to Order T (Chair)

3. Approval of Agenda ** (Chair) (5 minutes)

3.1 Additions/Corrections, if applicable.

4. PREVIOUS MEETING (5 minutes)

4.1 Approval of Previous Meeting's Minutes ** (Chair)

- a) November 06, 2023, Zoom Minutes.
- b) January 08, 2024, Email Minutes.

5. BOARD BUSINESS (20 minutes)

5.1 Committee Reports

- a) **Governance** Committee (Emily, Margaret)
- b) **Finance and Audit** Committee (Dana, Rosa, Donna)
 - i. Financial Monitoring Report **
- c) **Nominations** Committee (Rebecca, Lori)

5.2 Items from perpetual agenda list (Chair)

- a) **Dispute Resolution Policies**
 - i. Not available at this time.
 - ii. Tabled until another meeting.

6. MONITORING

6.1 Executive Director Reporting

- a) **Ends Monitoring ** (Chair, ED) (10 minutes)**
 1. *What topics did you identify as needing to be discussed at the board meeting?*
- b) **Executive Limitations Compliance Grey Boxes ** (Chair, ED) (10 minutes)**
 - i. EL-5, EL-6, EL-12.
 - ii. Any ELs that require Board attention.
 - iii. *Has anyone checked a grey box?*
 1. *Grey box indicates discussion required.*
 2. *No grey box indicates report is accepted and continue to next item.*

6.2 Governing Policies (Governance Committee) ** (30 minutes)

- a) **Governance Policy Review** (standing item)
 - i. Prior to the meeting, board members complete the review survey for the following policies. Results ranked 7 or lower will be discussed at the meeting, to determine: (1) keep doing, (2) do more of, or (3) try differently.
 - 1. Use survey link: <https://www.surveymonkey.com/r/P8PW8T9>
 - ii. **Results from GP E, 1-5 Board Conduct**
 - iii. **Updated Committee Terms of Reference**
 - 1. Finance and Audit Committee – Donna.
- b) Motion to approve all GP changes. **

7. IN CAMERA (time as needed)

7.1 In Camera Prep (Chair, Vice-Chair)

- a) Governance Policy 6/v/D: *The Board would choose an in-camera discussion, without the Executive Director present, only for:*
 - i. *Executive Director's ongoing/year-round performance evaluation.*
 - ii. *Executive Director's salary or payments.*
 - iii. *Executive Director fraud.*
 - iv. *Executive Director hiring/firing.*
 - v. *The annual audit.*

7.2 Go In-Camera ** T (Chair)

- a) Motion/Second/Time, to go in camera.
- b) Executive Director leaves meeting (moved to Zoom Waiting Room).
- c) In Camera discussion.

7.3 Come Out of In-Camera ** T (Chair)

- a) Executive Director returns.
- b) Motion/Second/Time, to come out of in camera.
- c) Record motions to be made from discussions, if applicable. **
- d) Provide reference information for Executive Director.

8. BOARD STRUCTURE AND PROCESS

8.1 Meeting Evaluation (Vice-Chair)

- a) Survey Monkey completed AT the meeting.
- b) Use survey link: <https://www.surveymonkey.com/r/W5QY5QH>

8.2 Next Meeting Date and Details (Chair) (10 minutes)

- a) March, Zoom
- b) May, Zoom
- c) June AGM, Zoom

9. Adjournment * T



Full Zoom Meeting Details

Topic: SWDCRS Board Meeting Jan 16, 2024, 3-5 PM

Time: Jan 16, 2024 03:00 PM Saskatchewan

Join Zoom Meeting

<https://us02web.zoom.us/j/84916571065?pwd=cVg3UWs2SXZ5ZnhhWnN3cWdITHJudz09>

Meeting ID: 849 1657 1065

Passcode: 074923

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- +1 587 328 1099 Canada
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
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- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 346 248 7799 US (Houston)

Meeting ID: 849 1657 1065

Find your local number: <https://us02web.zoom.us/u/kerPIBf2rz>

Meeting Expectations



