



BOARD MEETING AGENDA

*Motion/Second ** Motion * Grey Boxes GB Time T*

Zoom Meeting
Monday, November 06, 2023
7:00 PM to 9:00 PM
(2 hours)

Join the Meeting:
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Full Zoom Log-In Details on Last Page

Meeting Chair: Rebecca will Chair the November 06, 2023, meeting.

Board Values: Trust | Respect | Commitment | Clarity | Passion

A policy governance board has 3 core functions: (1) connecting with owners to develop strategy, (2) writing Governing policy, (3) assuring organizational performance (through the Executive Limitations). This should be reflected in the agenda for all meetings. By policy, board meetings are closed, only Board Members and the Executive Director (Ex-Officio) attend.

1. Expectations for the Meeting

1.1 Set new expectations for meetings.

2. Call to Order T (Chair)

3. Approval of Agenda ** (Chair) (5 minutes)

3.1 Additions/Corrections, if applicable.

4. PREVIOUS MEETING (5 minutes)

4.1 Approval of Previous Meeting's Minutes ** (Chair)

a) August 14, 2023, Zoom Minutes.

5. BOARD BUSINESS (20 minutes)

5.1 Committee Reports

- a) **Governance** Committee (Emily, Margaret)
- b) **Finance and Audit** Committee (Dana, Rosa)
 - i. Financial Monitoring Report **
- c) **Nominations** Committee (Rebecca, Lori)

5.2 Items from perpetual agenda list (Chair)

- a) ED Compensation (was Wage Grid).
- b) Membership Renewal Fees.
- c) Policy to recognize board term length when added prior to AGM.

6. MONITORING

6.1 Executive Director Reporting

- a) **Ends Monitoring ** (Chair, ED) (10 minutes)**
 - 1. *What topics did you identify as needing to be discussed at the board meeting?*
- b) **Executive Limitations Compliance Grey Boxes ** (Chair, ED) (10 minutes)**
 - i. EL-1, EL-8, EL-13, + Time Sheet portion of EL-6.
 - ii. Any ELs that require Board attention.
 - iii. *Has anyone checked a grey box?*
 - 1. *Grey box indicates discussion required.*
 - 2. *No grey box indicates report is accepted and continue to next item.*



6.2 Governing Policies (Governance Committee) ** (30 minutes)

- a) **Governance Policy Review** (standing item)
 - i. Prior to the meeting, board members complete the review survey for the following policies. Results ranked 7 or lower will be discussed at the meeting, to determine: (1) keep doing, (2) do more of, or (3) try differently.
 1. Use survey link: <https://www.surveymonkey.com/r/N2SCBK7>
 - ii. **Results from GP B5 Roles of Committees**
 - iii. **Updated Committee Terms of Reference**
 1. Finance and Audit Committee remains.
 - iv. **Ad Hoc Committees – Lori to present.**
- b) Motion to approve all GP changes. **

7. IN CAMERA (time as needed)

7.1 In Camera Prep (Chair, Vice-Chair)

- a) Governance Policy 6/v/D: *The Board would choose an in-camera discussion, without the Executive Director present, only for:*
 - i. *Executive Director's ongoing/year-round performance evaluation.*
 - ii. *Executive Director's salary or payments.*
 - iii. *Executive Director fraud.*
 - iv. *Executive Director hiring/firing.*
 - v. *The annual audit.*

7.2 Go In-Camera ** T (Chair)

- a) Motion/Second/Time, to go in camera.
- b) Executive Director leaves meeting (moved to Zoom Waiting Room).
- c) In Camera discussion.

7.3 Come Out of In-Camera ** T (Chair)

- a) Executive Director returns.
- b) Motion/Second/Time, to come out of in camera.
- c) Record motions to be made from discussions, if applicable. **
- d) Provide reference information for Executive Director.

8. BOARD STRUCTURE AND PROCESS

8.1 Meeting Evaluation (Vice-Chair)

- a) Zoom poll completed at the meeting.

8.2 Next Meeting Date and Details (Chair) (10 minutes)

- a) December, Zoom
- b) January, Zoom
- c) March, Zoom
- d) May, Zoom

9. Adjournment * T



Full Zoom Meeting Details

Topic: SWDCRS November 06 Board Meeting

Time: Nov 6, 2023 07:00 PM Saskatchewan

Join Zoom Meeting

<https://us02web.zoom.us/j/84498210264?pwd=RUXkanNrQVYrZHFIU3lrL3ROdDBYZz09>

Meeting ID: 844 9821 0264

Passcode: 980126

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