



## BOARD MEETING AGENDA

*Motion/Second \*\* Motion \* Grey Boxes GB Time T*

**Zoom Meeting**  
**Monday, August 14, 2023** (new date)  
**7:00 PM to 9:00 PM**  
**(2 hours)**

**Join the Meeting:**  
**[CLICK HERE](#)**

Full Zoom Log-In Details on Last Page

**Meeting Chair: Rebecca** will Chair the August 14, 2023, meeting.

### **Board Values: Trust | Respect | Commitment | Clarity | Passion**

*A policy governance board has 3 core functions: (1) connecting with owners to develop strategy, (2) writing Governing policy, (3) assuring organizational performance (through the Executive Limitations). This should be reflected in the agenda for all meetings. By policy, board meetings are closed, only Board Members and the Executive Director (Ex-Officio) attend.*

- 1. 5-Minute Check-In**
  - 1.1 The Seven Principles of Fierce Conversations, *or alternate.*
- 2. Call to Order T (Chair)**
- 3. Approval of Agenda \*\* (Chair) (5 minutes)**
  - 3.1 Additions/Corrections, if applicable.
- 4. PREVIOUS MEETING (5 minutes)**
  - 4.1 Approval of Previous Meeting's Minutes \*\* (Chair)**
    - a) May 15, 2023, Zoom Minutes.
- 5. BOARD BUSINESS (20 minutes)**
  - 5.1 Committee Reports (# meetings, dates, updates/actions)**
    - a) **Governance** Committee (Emily)
    - b) **Finance and Audit** Committee (Dana)
      - i. Financial Monitoring Report \*\*
    - c) **Nominations** Committee (Rebecca/Rosa/Lori)
  - 5.2 Items from perpetual agenda list (Chair)**
    - a) There are no items on the perpetual agenda for this meeting, other than the Governance Policy review, covered next.
- 6. MONITORING**
  - 6.1 Governing Policies (Governance Committee) \*\* (30 minutes)**
    - a) **Governance Policy Review** (standing item)
      - i. Prior to the meeting, board members complete the review survey for the following policies. Results ranked 7 or lower will be discussed at the meeting, to determine: (1) keep doing, (2) do more of, or (3) try differently.
        1. Use survey link: <https://www.surveymonkey.com/r/TLT82J8>
      - ii. **Results from GP A1-4 Board Responsibilities**
      - iii. **Results from GP B6 Board Meetings**
      - iv. **Results from GP F1-3 Planning**

- v. **Dispute Resolution**
    - 1. This policy is being updated by Sask Sport. Tabled until new policies received.
  - vi. **Updated Committee Terms of Reference**
    - 1. Finance and Audit Committee remains.
  - vii. **Ad Hoc Committees – Lori to present.**
- b) Motion to approve all GP changes. \*\*

## 6.2 Executive Director Reporting

- a) **Ends Monitoring \*\* (Chair, ED) (10 minutes)**
  - i. Final Ends Monitoring Report for 2022-2023.
  - ii. Start Ends Monitoring Report for 2023-2024.
    - 1. *What topics did you identify as needing to be discussed at the board meeting?*
- b) **Executive Limitations Compliance Grey Boxes \*\* (Chair, ED) (10 minutes)**
  - i. EL-3, EL-4, EL-10, + Time Sheet portion of EL-6.
  - ii. Any ELs that require Board attention.
  - iii. *Has anyone checked a grey box?*
    - 1. *Grey box indicates discussion required.*
    - 2. *No grey box indicates report is accepted and continue to next item.*

## 7. IN CAMERA (time as needed)

### 7.1 In Camera Prep (Chair, Vice-Chair)

- a) Governance Policy 6/v/D: *The Board would choose an in-camera discussion, without the Executive Director present, only for:*
  - i. *Executive Director's ongoing/year-round performance evaluation.*
  - ii. *Executive Director's salary or payments.*
  - iii. *Executive Director fraud.*
  - iv. *Executive Director hiring/firing.*
  - v. *The annual audit.*

### 7.2 Go In-Camera \*\* T (Chair)

- a) Motion/Second/Time, to go in camera.
- b) Executive Director leaves meeting (moved to Zoom Waiting Room).
- c) In Camera discussion.

### 7.3 Come Out of In-Camera \*\* T (Chair)

- a) Executive Director returns.
- b) Motion/Second/Time, to come out of in camera.
- c) Record motions to be made from discussions, if applicable. \*\*
- d) Provide reference information for Executive Director.

## 8. BOARD STRUCTURE AND PROCESS

### 8.1 Meeting Evaluation (Vice-Chair)

- a) Survey emailed after meeting, or [click here](#).



**8.2 Next Meeting Date and Details (Chair) (10 minutes)**

**a) September 15-16**

- i. Moose Jaw, Board Retreat and Planning.
- ii. Topics from perpetual agenda list, *to be confirmed*.
  - A. Membership stats.
  - B. Governance Training.
  - C. Strategic Planning.
    - 1. Diversity on the board, in the district, and as policy. (Reference year-end survey.)
    - 2. EL-13 revision to avoid duplication with strategic priorities/outcomes/indicators.
  - D. Discussion of GP review process.

**b) November 06, 2023, Zoom**

- i. Meeting chair TBA.

**9. Adjournment \* T**



## Full Zoom Log-In Details for Meeting on August 14, 2023.

Christie SWDCRS is inviting you to a scheduled Zoom meeting.

Topic: August 14 2023 SWDCRS Board Meeting

Time: Aug 14, 2023 07:00 PM Saskatchewan

Join Zoom Meeting

<https://us02web.zoom.us/j/84014488947?pwd=dmYwN0QyMGliWEFaNGJvTXB4ZzE1UT09>

Meeting ID: 840 1448 8947

Passcode: 618021

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- +1 587 328 1099 Canada
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Meeting ID: 840 1448 8947

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