



BOARD MEETING AGENDA

*Motion/Second ** Motion * Grey Boxes GB Time T*

Zoom Meeting
Monday, May 15, 2023 (new date)
7:00 PM to 9:00 PM
(2 hours)

Join the Meeting:
[CLICK HERE](#)

Full Zoom Log-In Details on Last Page

Meeting Chair: Dana will Chair the May 15, 2023, meeting.

Board Values: Trust | Respect | Commitment | Clarity | Passion

A policy governance board has 3 core functions: (1) connecting with owners to develop strategy, (2) writing Governing policy, (3) assuring organizational performance (through the Executive Limitations). This should be reflected in the agenda for all meetings. By policy, board meetings are closed, only Board Members and the Executive Director (Ex-Officio) attend.

1. **The Seven Principles of Fierce Conversations** *(or alternate check-in)*
 - 1.1 5-Minute Review
2. **Call to Order T** *(Chair)*
3. **Approval of Agenda **** *(Chair)* **(5 minutes)**
 - 3.1 Additions/Corrections, if applicable
4. **PREVIOUS MEETING (5 minutes)**
 - 4.1 **Approval of Previous Meeting's Minutes **** *(Chair)*
 - a) March 13, 2023, Zoom Minutes
5. **BOARD BUSINESS (20 minutes)**
 - 5.1 **Committee Reports (# meetings, dates, updates/actions)**
 - a) **Governance** Committee (Emily/Chantelle)
 - b) **Finance and Audit** Committee (Dana/Bula)
 - i. Financial Monitoring Report (Year End) **
 - c) **Nominations** Committee (Rebecca/Rosa/Lori)
 - 5.2 **Items from perpetual agenda list** *(Chair)*
 - a) **Business arising from previous meeting evaluation.** *(Vice-Chair)*
 - b) **Screening/approval or board candidates.**
 - c) **Bylaw updates to present at AGM, IF applicable.**
6. **MONITORING**
 - 6.1 **Governing Policies** *(Governance Committee) ** (30 minutes)*
 - a) **Results from GP B 1-4 Policy Review** and **Bylaws Pages 1-4** (survey link below)
 - i. <https://www.surveymonkey.com/r/WVBZ6G2>
 - b) **Updated Committee Terms of Reference**
 - c) **Executive Director Succession Committee - Bula**
 - d) **Ad Hoc Committees - Lori**
 - e) **Motion to approve all GP changes.**

6.2 Executive Director Reporting

- a) **Ends Monitoring – Mid Year ** (Chair, ED) (10 minutes)**
1. ~~What topics did you identify as needing to be discussed at the board meeting?~~
 2. End Monitoring waived for this meeting.
- b) **Executive Limitations Compliance Grey Boxes ** (Chair, ED) (10 minutes)**
- i. EL-9, EL-10, EL-11, + Time Sheet portion of EL-6.
 - ii. Any ELs that require Board attention: EL-4.
 - iii. Has anyone checked a grey box?
 1. Grey box indicates discussion required.
 2. No grey box indicates report is accepted and continue to next item.

7. IN CAMERA (time as needed)

7.1 In Camera Prep (Chair, Vice-Chair)

- a) Governance Policy 6/v/D: The Board would choose an in-camera discussion, without the Executive Director present, only for:
- i. Executive Director's ongoing/year-round performance evaluation
 - ii. Executive Director's salary or payments
 - iii. Executive Director fraud
 - iv. Executive Director hiring/firing
 - v. The annual audit

7.2 Go In-Camera ** T (Chair)

- a) Motion/Second/Time, to go in camera
- b) Executive Director leaves meeting (moved to Zoom Waiting Room)
- c) In Camera Discussion

7.3 Come Out of In-Camera ** T (Chair)

- a) Executive Director returns
- b) Motion/Second/Time, to come out of in camera
- c) Record motions to be made from discussions, if applicable **
- d) Provide reference information for Executive Director

8. BOARD STRUCTURE AND PROCESS

8.1 Meeting Evaluation (Vice-Chair)

- a) Survey emailed after meeting, or [click here](#).

8.2 Next Meeting Date and Details (Chair) (10 minutes)

- a) May TBD, Audit Approval, Email
- b) June 19, AGM, Zoom

9. Adjournment * T



Full Zoom Log-In Details for Meeting on May 15, 2023.

Christie SWDCRS is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/84885832096?pwd=Q1YzbzQvQzRRSUNENTZYRnFMSy9hZz09>

Meeting ID: 848 8583 2096

Passcode: 751699

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

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