



BOARD MEETING AGENDA

*Motion/Second ** Motion * Grey Boxes GB Time T*

Zoom Meeting
Monday, March 06, 2023
7:00 PM to 9:00 PM
(2 hours)

Join the Meeting:
[CLICK HERE](#)

To join a test meeting [CLICK HERE](#)
Full Zoom Log-In Details on Last Page

Board Values: Trust | Respect | Commitment | Clarity | Passion

A policy governance board has 3 core functions: (1) connecting with owners to develop strategy, (2) writing Governing policy, (3) assuring organizational performance (through the Executive Limitations). This should be reflected in the agenda for all meetings. By policy, board meetings are closed, only Board Members and the Executive Director (Ex-Officio) attend.

1. **The Seven Principles of Fierce Conversations** *(or alternate check-in)*
 - 1.1 5-Minute Review, see page 3
2. **Call to Order T** *(Chair)*
3. **Approval of Agenda **** *(Chair)* **(5 minutes)**
 - 3.1 Additions/Corrections, if applicable
4. **PREVIOUS MEETING (5 minutes)**
 - 4.1 **Approval of Previous Meeting's Minutes **** *(Chair)*
 - a) January 09, 2023, Zoom Minutes
 - 4.2 **Previous Meeting Evaluation**
 - a) January 09, 2023
5. **BOARD BUSINESS (20 minutes)**
 - 5.1 **Committee Reports (# meetings, dates, updates/actions)**
 - a) **Governance** Committee (Emily/Chantelle)
 - b) **Finance and Audit** Committee (Dana/Bula)
 - i. Financial Monitoring Report **
 - c) **Nominations** Committee (Rebecca/Rosa/Lori)
 - 5.2 **Items from perpetual agenda list** *(Chair)*
 - a) **Membership Map**
 - b) **Insurance Review**
 - 5.3 **Items from previous meeting evaluation**
 - a) **Policy Review**, see 6.1
 - b) **Planning for the AGM**
 - c) **Schedule some meeting earlier in the evening**
 - d) **Rotate responsibilities of chairing the meeting**
6. **MONITORING**
 - 6.1 **Governing Policies** *(Governance Committee)* ** **(30 minutes)**
 - a) **Results from GP G - Q Policy Review** (survey links below)
 - i. GHI <https://www.surveymonkey.com/r/2023-GP-G-H-I-Eval>
 - ii. JKLM <https://www.surveymonkey.com/r/2023-GP-J-K-L-M-Eval>
 - iii. NOPQ <https://www.surveymonkey.com/r/2023-GP-N-O-P-Q-Eval>



- b) Updated Committee Terms of Reference
- c) Executive Director Succession Committee
- d) Ad Hoc Committees
- e) Motion to approve all GP changes

6.2 Executive Director Reporting

- a) **Ends Monitoring – Mid Year ** (Chair, ED) (10 minutes)**
 - 1. What topics did you identify as needing to be discussed at the board meeting?

- b) **Executive Limitations Compliance Grey Boxes ** (Chair, ED) (10 minutes)**
 - i. EL-2, EL-7, EL-14, + Time Sheet portion of EL-6
 - ii. Any ELs that require Board attention, EL-4
 - iii. Has anyone checked a grey box?
 - 1. Grey box indicates discussion required
 - 2. No grey box indicates report is accepted and continue to next item

7. IN CAMERA (time as needed)

7.1 In Camera Prep (Chair, Vice-Chair)

- a) Governance Policy 6/v/D: The Board would choose an in-camera discussion, without the Executive Director present, only for:
 - i. Executive Director's ongoing/year-round performance evaluation
 - ii. Executive Director's salary or payments
 - iii. Executive Director fraud
 - iv. Executive Director hiring/firing
 - v. The annual audit

7.2 Go In-Camera ** T (Chair)

- a) Motion/Second/Time, to go in camera
- b) Executive Director leaves meeting (moved to Zoom Waiting Room)
- c) In Camera Discussion

7.3 Come Out of In-Camera ** T (Chair)

- a) Executive Director returns
- b) Motion/Second/Time, to come out of in camera
- c) Record motions to be made from discussions, if applicable **
- d) Provide reference information for Executive Director

8. BOARD STRUCTURE AND PROCESS

8.1 Meeting Evaluation (Vice-Chair)

- a) Survey emailed after meeting, or [click here](#).

8.2 Next Meeting Date and Details (Chair) (10 minutes)

- a) **May 08, 2023, Zoom**
- b) **May TBD, Audit Approval, Email**
- c) **June TBD, AGM, Zoom**

9. Adjournment * T



Full Zoom Log-In Details for Meeting on March 06, 2023.

Christie SWDCRS is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87067143441?pwd=cDdHczNkT0N3R3EvTFhBTzI0VENpUT09>

Meeting ID: 870 6714 3441

Passcode: 341862

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+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

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