**Assessment Checklist**

**Does the application/project align with the funder/sponsor’s priorities?**

Your answer:

**Does the application/project use the words and language of the funder?**

Your answer:

**Does the application/project answer ALL the questions?**

Your answer:

**Does the application/project clearly identify what will happen and the benefits?**

Your answer:

**Is the timeline and task list realistic?**

Your answer:

**Is the budget fair and reasonable for both the sponsor and for the organization?**

Your answer:

**Does the application/project identify what’s in it for the funder?**

Your answer:

**Does the application/project demonstrate this organization’s credibility to get the job done?**

Your answer:

**Does the application have any spelling, grammar, punctuation errors, or typos?**

Your answer:

**Does the application/project avoid using jargon?**

Your answer:

**Does the application/project look like a winner?**

Your answer:

**Project Summary Assessment Checklist**

**Is the project completely clear even from reading only the Project Summary?**

Your answer: