**Project Activities Timeline**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **What will be done?** | **Who will do it?** | **When will it be done?** |
| *Community meeting about building a playground* | * *What residents want* * *Where located*   *Planning committee* | *Recreation committee* | *First 3 weeks in June* |
| *First committee meeting* | * *Plan site visit dates* * *Develop site selection criteria*   *Select date for site visits* | *Planning committee* | *Last week of June* |
| *Site visits* | *Visit minimum 3 sites, maximum 5 sites* | *Planning committee* | *Second week July* |
| *Site selection meeting* | * *Go through positives and negatives for each site* * *Evaluate each option*   *Make selection* | *Planning committee* | *Third week July* |
| Your answer: |  |  |  |
| Your answer: |  |  |  |
| Your answer: |  |  |  |
| Your answer: |  |  |  |
| Your answer: |  |  |  |
| Your answer: |  |  |  |