



Joining the South West District Board of Directors What You Need to Know

WELCOME

Thank you for your interest in the South West District for Culture, Recreation and Sport Inc. As part of the on-going evolution of our District, volunteer Board members are drawn from communities across south western Saskatchewan as well as from varying sectors related to sport, culture and recreation.

A full and diverse Board, reflective of the communities we serve, adds value to the leadership and governance of the South West District for Culture, Recreation and Sport.

WHO WE ARE

The South West District for Culture, Recreation and Sport Board is a **policy governance board**. The Board assumes a strategic leadership role, rather than a management role, ensuring that the organization stays true to its vision, mission, values, and desired outcomes/ends.

The Board remains strategic by staying abreast of the environmental context of the organization (inside and outside). The Board's highest priority is the impact of organizational on those they serve.

The Board acts as the informed voice/agent of, and is accountable to, the owner. The board makes decisions on behalf of the owners, not the staff.

The owners include all communities within the organization boundaries, including rural and urban municipalities, first nation bands, regional parks, individuals, and other organizations that provide services in culture, recreation, and sport to residents.

The Board speaks using the one-voice principle, in that instructions are expressed by the board as a whole. Individual board members have no authority.

The board uses four major governing categories to realize its duties.

WHERE WE ARE

The South West District for Culture, Recreation and Sport includes the area south of the South Saskatchewan River, the borders of Alberta, Montana and North Dakota and east to the area south of the City of Regina. Community recreation boards, schools, non-profit organizations and individuals are the District's primary users.

OUR VISION

All residents of the South West District understand, value, and participate in culture, recreation, and sport.

OUR MISSION

The South West District for Culture, Recreation and Sport Inc. advocates and supports culture, recreation, and sport within the South West District.

STRATEGIC PRIORITIES

You can read the current Strategic Plan, [HERE](#).



BOARD MEETINGS

There are approximately 7 meetings per year; 4 in-person* and 3 by Zoom video. Additional Board approval may be required throughout the year and will be handled by email discussion/motion. ****Please note, during the COVID health restrictions, all board meetings will be held by Zoom video.***

Reference reading is sent out two weeks before each Board meeting. The Annual Trust Application is sent out about one month before the January meeting.

Travel to Board meetings is paid at a current rate of \$0.58/km, with meals provided. If there is a need to stay overnight, accommodations will be provided. Every effort is made to accommodate food allergies/sensitivity.

RESPONSIBILITY OF INDIVIDUAL BOARD MEMBERS

A. Board members are expected to:

1. Be on time and prepared for meetings and communicate with the Chair and Executive Director if they are unable to attend meetings.
2. Be informed of the District documents under which the District exists, its Bylaws, Vision, Mission, Values, Code of Conduct, and policies as they pertain to the duties of a Board member.
3. Keep generally informed about the activities of the District and general trends in culture, recreation, and sport.
4. Attend Board meetings regularly, serve on committees of the Board and contribute from personal, professional and life experience to the work of the Board.
5. Exercise the same degree of care, diligence, and skill that a reasonably prudent person would show in comparable circumstances.
6. Offer their personal perspectives and opinions on issues that are the subject of board discussion and decision.
7. Voice, clearly, and explicitly at the time a decision is being taken, any opposition to a decision being considered by the Board.
8. Make decisions in the best interest of the District.
9. Maintain solidarity with fellow directors in support of a decision that has been made in good faith in a legally constituted meeting, by directors in reasonably full possession of the facts.
10. Know and respect the distinction in the roles of Board and employees consistent with the principles underlying these governance policies.
11. Declare any apparent or real personal conflict of interest to the Board in accordance with the District's Bylaws and policies prior to any discussion on the matter.
12. Enforce upon themselves, fellow board, and committee members the behaviour that is needed to govern with excellence. This will apply to matters such as attendance; policy-making principles; respect of roles; maintaining a unified front as a board; and monitoring and correcting any tendency of directors to stray from the principles of governance adopted in these policies. Allow no officer, individual, or committee of the Board to neither assume this role nor weaken this discipline.

NUMBER OF BOARD MEMBERS

The District is governed by a volunteer Board of Directors of not fewer than 7 and not more than 13 members.

TERMS

All terms of office are two-year terms, to a maximum of four (4) consecutive terms.



BOARD COMMITTEES

The Board has 3 standing committees. Board members are encouraged to participate on one or more committees.

The purpose of the **Governance** Committee is to oversee and provide leadership to the primary governance functions of the Board.

The purpose of the **Nominating Committee** is to identify potential Board members who represent:

- A cross section of culture, recreation and sport
- Various populations (e.g., villages, towns, cities, aboriginal, new-Canadian)
- Various geographic areas of the south west

The purpose of the **Finance and Audit Committee** is to ensure sound, prudent and transparent financial operations.

BOARD INSURANCE

The South West District carries board liability insurance. The District will indemnify a director or officer of the corporation, as outlined in the Non-Profit Corporations Act.

DISTRICT VALUES

Adaptability
Collaboration
Diversity
Inclusivity
Participatory
Quality
Transparency

BOARD VALUES

Trust
Respect
Commitment
Clarity
Passion

QUESTIONS?

If you have any questions about joining the South West District Board of Directors, please contact:

Christie Saas, Executive Director
South West District for Culture, Recreation and Sport Inc.
PO Box 2234 STN MAIN
Moose Jaw, SK S6H 7W6
P: 306-694-5525 F: 306-694-7907 E: christie@gosouthwest.ca